

**LIST OF ALL FULL-TIME JOBS FILLED  
FOR THE 12 MONTH PERIOD OF AUGUST 1, 2023 through JULY 31, 2024**

*Complete this worksheet continuously every time a vacancy is filled.*

Job Title: ACCOUNT EXECUTIVE Date Filled: 2/2/2024

Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

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Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date Filled: \_\_\_\_\_

*Place in station's local public file annually on the anniversary date of the renewal filing due date. Post on station's website, if applicable.*

**LIST OF RECRUITMENT SOURCES USED TO FILL EACH VACANCY**

*Complete this worksheet after filling a full time vacancy. Use as many copies as are necessary. Include organizations requesting notice of vacancy.*

Title for Vacancy: ACCOUNT EXECUTIVE Date Vacancy Filled: 2/2/2024

Recruitment Source for Actual Hire: EMPLOYEE REFERRAL

\* \* \* \* \*

**RECRUITMENT SOURCES UTILIZED FOR THIS VACANCY**

Name and Address of Source	Contact Person and Phone Number
<b>On Air Ads</b>	
<b>Station Website Vacancy listing decaturradio.com</b>	
<b>Facebook Job Post Dated 1/19/24</b>	
<b>Internal Job Posting</b>	

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**YEARLY TOTAL NUMBER OF INTERVIEWEES  
AND TOTAL NUMBER OF INTERVIEWEES REFERRED BY EACH  
RECRUITMENT SOURCE**

*Complete this worksheet on the anniversary date of the renewal filing due date using the Tally of Interviewee Sources for Each Full-Time Vacancy (Page 16)*

Yearly Period Beginning: 2023 Ending: 2024

Total Number of Persons Interviewed for Full-Time Vacancies: 1

Total Number of Interviewees Referred by Each Recruitment Source:

Recruitment Source Name	Total Number of Interviewees
Employee Referral	1

*Place in station's local public file annually on the anniversary date of the renewal filing due date. Post on station's website, if applicable.*

**SUMMARY DESCRIPTION OF  
SUPPLEMENTAL OUTREACH INITIATIVES**

*Complete this form to summarize the activities compiled on the Description of Supplemental Outreach Initiatives worksheets (page 16). Stations required to engage In four initiatives should use an additional sheet to include remaining initiatives.*

**2/4 YEAR PERIOD BEGINNING** August 1, 2023 **AND ENDING** July 31, 2024

Specify First Initiative: Eastern IL University Guest Speaker Engagement – 2-6-24

Describe activities undertaken to fulfill that initiative: Renee Fonner spoke to two classes at Eastern IL University. She spoke about the broadcast industry and how Cromwell stations stay active in the community through non-profits and volunteering opportunities.

Specify Second Initiative: Cumberland Middle School Career Day 2-9-24

Describe activities undertaken to fulfill that initiative: Lane Blickem spoke to middle school students about careers in broadcast and how Cromwell works to stay active in the community.

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**2/4 YEAR PERIOD BEGINNING** August 1, 2023 **AND ENDING** July 31, 2024

Specify Third Initiative: Eastern IL University and Lake Land College Guest Speaker

**Engagement 4-2-24**

Describe activities undertaken to fulfill that initiative: Luci Englum spoke to a group of students from Eastern IL University and Lake Land College pursuing degrees in media regarding careers in Radio Broadcasting and the different job functions available in the industry.

Specify Fourth Initiative: Lake Land College 8<sup>th</sup> Grade Career Conference – 4-11-24

Describe activities undertaken to fulfill that initiative: Luci Englum spoke to a group of 8<sup>th</sup> graders regarding career opportunities in Rado Broadcasting, training/education required to get a career in the industry and what a typical day looks like for those in the field.

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**2/4 YEAR PERIOD BEGINNING August 1, 2023 AND ENDING July 31, 2024**

Specify Fifth Initiative: **August 13<sup>th</sup>-15<sup>th</sup> 2023 Managers Meeting**

Describe activities undertaken to fulfill that initiative: General Managers, Operations

Managers and Program Directors meet for a 3 day conference discussing the latest industry

advances, attend training on tools useful in the industry and a segment on Anti-

Discrimination training provided by Doug Pierce HR attorney.

Specify Sixth Initiative: **July 14<sup>th</sup>-16<sup>th</sup> 2024 Managers Meeting**

Describe activities undertaken to fulfill that initiative: General Managers, Operations

Managers and Program Directors meet for a 3 day conference discussing the latest industry

advances, attend training on tools useful in the industry and a segment on Anti-

Discrimination training provided by Doug Pierce HR attorney.

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